

Reel Focus BC | Slate Development Program

Application Checklist

This is intended as a supplemental guide to aid you in completing your application. This should be read alongside the program guidelines and FAQ.

Applicants will be asked to complete an online application form that includes basic company and application information.

You will also need to prepare the following document uploads. If a template is available, it's noted below:

- Filmography for each director or shareholder. (*Template available*)
- Information on previously completed work for the company and its related parties that satisfies the eligibility thresholds. (*Template available*)
- Basic information on each project being proposed in the Slate, including titles, length, genre, loglines, current development phase, target audience and any market financing already attached. (*Template available*)
- Completed Incumbency Certificate "Schedule B." Please note that a separate Certificate must be submitted for companies affiliated with a Parent Company. (*Template available*)
- Budget split of Creative BC request - Please include a word document or excel file that denotes at a high level how you intend to spend the request to Creative BC – at minimum this should show how much you are notionally earmarking to spend for project development and how much you are notionally earmarking to spend on capacity building activities. While not required, it can include a more detailed breakdown of which projects and what type of development expenses e.g. scriptwriting, pre-production activities, creation of a demo
- Slate Development Business Plan (max 4 pages) which should cover:
 - Short description of your company's and key director's or shareholder's track record and previous performance.
 - Articulation of your company's creative vision and commitment to growing independent production in B.C.
 - What your company growth plan is and how this program will help you get there.
 - How you currently engage with and will foster B.C. based talent.
 - A statement of diversity, inclusion and gender parity across your Slate.
 - Specifics in how you intend to reach the target distribution and audience goals for the projects in your Slate over the coming year. Do you have existing relationships, or how do you plan to foster new ones?
- Capacity Building Activities Plan (max 1 page) which should cover:
 - Identify a current gap at the company.
 - Provide a short description of the planned capacity building activities.